

NEWTON TOWNSHIP BOARD OF TRUSTEES
4410 NEWTON FALLS BAILEY ROAD
NEWTON FALLS, OH 44444
MONTHLY MEETING MINUTES
JANUARY 22, 2024

The Newton Township Board of Trustees held its monthly meeting on Monday, January 22, 2024 at the Township Administration Building, 4410 Newton Falls-Bailey Road in Newton Falls, OH with Trustees Peter J. Augusta, John J. Nemet, Doreen Lutz, and Fiscal Officer Susan Montgomery present. Augusta led the Pledge of Allegiance and called the meeting to order at 6:30 p.m.

ALSO PRESENT: Mike Hall, road superintendent/cemetery sexton; Rod Hedge, zoning inspector; two members of the general public

CORRESPONDENCE

- Trumbull Co. Engineer's Annual Dinner at DiLucia's, 2610 Elm Rd Warren March 6, 2024 at 6:00 p.m.; (reservations will be submitted for Nemet, Lutz, Montgomery, and Hall)
- Tentative dates were requested for the annual meeting between Newton Township and T.C. Engineer's office staff; the date will be confirmed when-agreed upon by the engineer's office according to availability

APPROVAL OF MINUTES

Augusta moved to suspend the reading of the December 29, 2023 rescheduled monthly/year-end meeting minutes and approve as submitted. Second by Lutz.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

Nemet moved to suspend the reading of the January 06, 2024 rescheduled reorganization/business meeting minutes and approve as submitted. Second by Augusta.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

Augusta moved to suspend the reading of the January 11, 2024 special meeting minutes and approve as submitted. Second by Lutz.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

REPORTS

Montgomery presented the fiscal office report as follows:

- December year-end and reconciliation will be presented at the February monthly meeting- financials reconcile but the year-end reports are not yet finalized
- GTSWMD grant applications are due and a date is needed for scrap tire collection/spring clean-up-agenda item
- Other agenda items will be addressed as needed

Hall presented the January road/cemetery report as follows:

- Picked up tires on roadside
- Put down one load on cold patch
- Called out four times for salt and plowing
- Called out one time for road closure
- Serviced track hoe

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- Worked in shop-equipment maintenance
- One burial in West Side Cemetery

Hedge presented the zoning inspector's report through January 22 which included the following:

- Issued one permit totaling \$30.00 for a shed
- Five new zoning violations reported, one resolved, and fourteen unresolved
- No new nuisance complaints, one resolved, and five unresolved

Hedge noted he is pursuing several nuisance complaints and also will be out of the office during normal zoning hours Wednesday to attend the Open House for the new location of the Trumbull County Board of Health.

No report was submitted from the sheriff office. Montgomery noted that bills for the sheriff contract have not been received from the county for several months; therefore, unpaid services from 2023 will be rolled into 2024 until billed. She will reach out to the county to resolve.

TRUSTEE REPORTS

- Lutz reported Fire District calls as of the last meeting were 15 township, 68 village, 40 mutual aid, and total calls for 2023 was 2023, an increase of 17% over 2022.
- Nemet attended the EMA reorganization meeting on January 10th representing the township. Regarding Scott St., activity is on hold until January 29th. The contractor has started working on Spencer St., and the work in this area has gone a little more smoothly.
- Augusta noted that a quote is being sought for work on the cemetery walk bridge to be submitted to the county for ARPA funds. Nemet is seeking the quote; a brief discussion was held regarding the work that may be necessary. The engineer's plans from DLZ will be reviewed. Augusta suggested that some of the trees near the cemetery bridge should be removed to protect it from damage. Hall will look at the trees and get a quote for tree removal as necessary.

Augusta moved to receive all reports as submitted. Second by Lutz

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

OLD BUSINESS

Cemetery walk bridge discussion completed during Trustee Augusta's report.

NEW BUSINESS

24.01.26 Augusta moved to approve the OTARMA Insurance Renewal and payment in the amount of \$12,765.90 (2024-2025 through 01-31-25). Second by Nemet.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

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24.01.27 Augusta moved to approve Then-and Now purchase order as follows:

Capital One Trade Credit \$21.58 (filter for admin building)

Second by Lutz.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

24.01.28 Lutz moved to approve payment of bills/invoices as issued (through 9-2024 and 25515).

Second by Augusta.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

24.01.29 Augusta moved to approve purchase orders as issued (through BC 19-2024 and PO 4--2024).

Second by NE met.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

24.01.30 SUPPLEMENTAL/PERMANENT APPROPRIATION RESOLUTION
 POLICE FUND 2081 FOR FISCAL YEAR 2024

Augusta moved to adopt Supplemental Appropriations in the following funds upon the recommendation of the Fiscal Officer (to comply with the legal level of authority of salaries; benefits; other):

Fund	Salaries	Benefits	Other	Total
2081 Police	\$0.00	\$0.00	\$27,250.08	\$27,250.08
TOTAL	\$0.00	\$0.00	\$27,250.08	\$27,250.08

Second by Lutz.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes - MOTION CARRIED 3-0

Upon adoption of Supplemental Appropriations, 2024 Temporary Appropriations were amended as follows:

Fund	Salaries	Benefits	Other	Total
1000 General	\$18,000.00	\$30,000.00	\$70,000.00	\$118,000.00
2011 Motor Vehicle	\$0.00	\$0.00	\$12,000.00	\$12,000.00
2021 Gasoline Tax	\$52,000.00	\$0.00	\$20,000.00	\$72,000.00
2031 Road & Bridge	\$11,000.00	\$32,000.00	\$52,000.00	\$95,000.00
2041 Cemetery	\$12,000.00	\$3,000.00	\$70,000.00	\$85,000.00
2081 Police	\$0.00	\$0.00	\$52,250.08	\$52,250.08
2111 Fire	\$0.00	\$0.00	\$1,000.00	\$1,000.00
2231 M V Permissive	\$0.00	\$0.00	\$39,067.56	\$39,067.56
2273 ARP Fiscal Recovery	\$0.00	\$0.00	\$45,000.00	\$45,000.00
4401 CT19AA TH341 Grand BLVD	\$0.00	\$0.00	\$34,549.07	\$34,549.07
Total	\$93,000.00	\$65,000.00	\$395,866.71	\$553,866.71

BE IT RESOLVED that appropriations may be reallocated as necessary by the Fiscal Officer within the legal level of authority of appropriations as presented.

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24.01.31 Nemet moved to certify to ODOT that Newton Township was responsible for maintaining 34.919 miles of public roads as of December 31, 2023. Second by Lutz.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

24.01.32 Augusta moved to authorize the Trumbull County Engineer's Office/Trumbull County Commissioners to facilitate the advertisement of bids for Project #4 Newton Twp. Salt Springs Rd. Phase 1 as part of the TRU-2024 Countywide Road Improvement Program. Second by Lutz. CARRIED 2-0

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

A brief discussion was held regarding the establishment of a uniform policy to replace Cintas uniform services. Montgomery noted that a policy outlining all guidelines and requirements should be established and the allowance would be a taxable income to the employees. She recommends allocating once or twice per year and designating specifically what each disbursement is intended for as well as the anticipated life of each clothing item. Augusta will work with Hall to develop a policy.

Montgomery briefly reviewed the GTSWMD Grant opportunities available for this year. A brief discussion determined that the township has no projects DIG Grant for tto benefit from DIG Grant funding for the recycle area; funds will be reimbursed to the township for the 2023 DIG Grant when the final work is completed.

\$2,623.00 will be available this year through the scrap tire grant which will be received by the township once applied for. \$3,500.00 is available through the Go-Green Grant for 2024. The township will apply for the funds for the purpose of funding toward clean-up and e-waste recycling collections if granted.

24.01.33 Augusta moved to schedule the 2024 Scrap Tire Collection and Spring Clean-Up for Saturday and Sunday, May 4 and 5, 2024 from 8:00 a.m. to 1:00 p.m. Second by Nemet.

Discussion: A date may be set for a fall clean-up after this event pending availability of funds.

Roll Call: Augusta, Yes Nemet, Yes Lutz, Yes MOTION CARRIED 3-0

TRUSTEES COMMENTS

Augusta commented that he thought the roadside tree trimming done by the county with the Mower Max looks pretty rough; he has seen trimming in other communities that wasn't as rough and choppy and said the limbs are splintered. Stan Bell, representing the Trumbull County Engineer's Office said he will note the comments for the county. Bell stated that other townships have made positive comments about the work. It was stated that the trimming may look a little rougher since it has not been done for quite a while and will likely blend in when the foliage comes out in the spring.

PUBLIC COMMENTS

None

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Augusta moved to adjourn the meeting. Second by Nemet.

The meeting adjourned at 7:30 p.m.

Text as shown approved by Newton Township Board of Trustees on February 26, 2024.

A copy of the official minutes is available by request.

Susan D. Montgomery, Fiscal Officer